

**INSTRUCTIONS TO INCOMING UP MANILA NEW FIRST YEAR
STUDENTS AY 2023-2024**

ENROLLMENT DATES ARE FROM JULY 12 TO 19, 2023 AND THIS WILL BE DONE FACE TO FACE AT THE OFFICE OF THE UNIVERSITY REGISTRAR, UP MANILA. THE SCHEDULE IS SHOWN ON THE TABLE BELOW:

**Schedule of Physical and Dental Examination, Enrollment and
Orientation & Psychological Testing**

AY 2023-2024

COURSE	DENTAL AND PHYSICAL EXAMINATIONS	DATE OF ENROLLMENT	ORIENTATION AND PSYCHOLOGICAL TESTING (Venue: UP Manila Theater)
BS Occ. Therapy (CAMP) 33 BS Biochemistry (CAS) 36 BS Pharmaceutical Sciences (CP) 45 BA Philippine Arts (CAS) 30	TBA	12 July 2023 12 July 2023 12 July 2023 12 July 2023	TBA
BS Physical Therapy (CAMP) 40 BS Public Health (CPH) 80 Doctor of Dental Medicine (CD) 60	TBA	13 July 2023 13 July 2023 13 July 2023	TBA
BS Speech Pathology (CAMP) 33 BS Biology (CAS) 80 BA Organizational Comm (CAS) 60	TBA	14 July 2023 14 July 2023 14 July 2023	TBA
BS Nursing (CN) 70 BS Computer Science (CAS) 40 BS Pharmacy (CP) 45 BA Social Sciences (CAS) 30	TBA	17 July 2023 17 July 2023 17 July 2023 17 July 2023	TBA
INTARMED (CM) 50 BA Behavioral Sciences (CAS) 80	TBA	18 July 2023 18 July 2023	TBA
BS Applied Physics (CAS) 35	TBA	19 July 2023	TBA

BA Development Studies (CAS) 40	19 July 2023
BA Political Science (CAS) 60	19 July 2023

ALSO PLEASE MAKE SURE THAT YOU FILL OUT THE GOOGLE FORM FOR NEW FIRST YEAR STUDENTS BY JUNE 30, 2023.

Kindly go to this link or type it on your browser:

https://bit.ly/IncomingFirstYearStudents_AY2023_2024.

PLEASE BRING THE FOLLOWING DOCUMENTS ON YOUR SCHEDULED ENROLLMENT DATE:

1. The original and two (2) photocopies of the Admission Notice
2. The original and two (2) photocopies of your Grade 12, your Senior High School card (Form 138) signed by the head of your school. A rubber-stamped facsimile should be countersigned by the principal or his/her authorized representative.
3. The original copy of Transcript (Form 137) for Junior and Senior High Schools duly signed by the Principal/Head of school.

In case forms 137 and 138 will not yet be available on the enrollment dates, a certification from your high school institution, duly signed by the Principal or Registrar, stating the valid reason/s for late submission should be submitted.

4. Accomplished Health Declaration Form
(may download the form at the website - our.up.edu.ph)
5. Accomplished two (2) copies of Student Directory (may download the form at the website - our.up.edu.ph)
6. The original and two (2) photocopies of your Certificate of Live Birth (NSO/PSA certified)
7. Accomplished Return Service Agreement (RSA) form and two (2) photocopies duly notarized by those whose degree programs are covered by RSA
8. Two (2) recent colored 2" x 2" pictures with the printed name and signature of the student at the back

9. Additional requirements for Foreign Students and those with Dual Citizenship
 - a. Secure a study permit from the Office of Student Affairs, 3rd Floor, UP Manila Student Center Bldg., Padre Faura Street.
 - b. Original and one (1) photocopy of Identification Certificate (Recognition of Filipino Citizenship from the Bureau of Immigration)

IF FOR SOME REASON YOU WILL NOT BE ABLE TO GO ON YOUR SCHEDULED ENROLLMENT DATE, PLEASE BRING (OR SEND PREFERABLY VIA COURIER SERVICE) THE DOCUMENTS LISTED ABOVE TO THE:

OFFICE OF THE UNIVERSITY REGISTRAR, UP MANILA
PADRE FAURA CORNER MARIA OROSA STREETS, ERMITA, MANILA

YOU WILL BE PROVISIONALLY ENROLLED DURING THE ENROLLMENT DATE SCHEDULE FOR YOUR DEGREE PROGRAM IF WE RECEIVE THE DOCUMENTS AND THIS WILL BE FINALIZED UPON COMPLETION OF YOUR REQUIREMENTS (e.g. MEDICAL EXAMINATION).

NO DOCUMENTS/NO ANSWER IN THE GOOGLE FORM, NO ENROLLMENT.