

GUIDELINES FOR THE 114th COMMENCEMENT EXERCISES (for the Graduates)

GENERAL INFORMATION

- A. The names of candidates printed in the Commencement Program shall be considered official only after they have been certified by the University Registrar, recommended by the University Council and approved by the Board of Regents.
- B. Candidates must have their clearances accomplished and graduation fees paid not later than Monday, 7 August 2023.
- C. The Guidelines for the 114th Commencement Exercises and seat tickets for PICC will be issued by the Office of the University Registrar starting Tuesday, 25 July 2023 until Friday, 04 August 2023, upon presentation of the graduation fee receipt (for those who are not beneficiaries of Free Tuition).
- D. The Commencement Exercises will be held on ***Monday, 7 August 2023 at the PICC Plenary Hall, 7:00 a.m.*** Candidates are requested to come early and assemble at the designated place (2nd Floor bridgeway) not later than 6:00 a.m. Each college will have its own designated place and **the student must have his/her attendance checked by the College student marshal.** The students will start entering the Plenary Hall at exactly 6:15 AM.
- E. Entrance of graduates and guests to PICC will be at the Main Lobby Entrance or the Secretariat Building Entrance (near the parking area at the back).
- F. Aside from IPPAO, the accredited photographer, Florofoto, shall be allowed to take pictures during the ceremonies. Florofoto photographers are required to be at their designated places while the ceremony is ongoing. **Family and friends can take pictures only after the ceremonies are completely over.**
- G. A dummy diploma (with instruction) will be distributed during the Commencement Exercises. The real diploma will be released later upon presentation of the university clearance and graduation fee receipt.
- H. Observe proper decorum during the Commencement Exercises. Loitering, smoking, chewing gum, eating, or drinking are strictly prohibited.
- I. **Children below 7 years old are not allowed at the PICC Plenary Hall.**
- J. **Graduates, parents, guests, and faculty are requested to stay in their designated/assigned seats until the recessional is over. No one will be allowed to go out of the Plenary Hall while the event is ongoing unless really necessary.**

K. Dress code for the graduates:

FOR the LADIES (College Secretaries must see to it that only those in appropriate attire will be allowed to march)

- 1. Filipiniana attire or ecru or white dress (no bare shoulder or spaghetti strap, preferably knee length or longer) with Sablay**
- 2. Preferably cream/ecru closed shoes should be worn. The ladies are requested to refrain from wearing high heels to avoid any accident when descending from the stairs and when walking on the stage to receive the diploma.**
- 3. No corsage, brooch or ribbon should be pinned on the dress or sablay. Only medals/pins awarded to the candidate for academic excellence are allowed.**

FOR the MEN

- 1. Simple Barong Tagalog long sleeves, with Sablay and black pants. Black closed shoes with socks.**
- 2. No corsage, brooch or ribbon should be pinned on the barong or sablay. Only medals/pins awarded to the candidate for academic excellence are allowed.**

L. Other Important Information

- 1. Strictly no ticket, no entry. Make sure your parents/guardians bring their tickets.**
- 2. Tickets are provided by the OUR. Each graduate is entitled to 2 tickets for 2 guests, and these can be claimed from the OUR starting July 25 to August 4, 2023. Selling of tickets is strictly prohibited.**
- 3. Although not required, wearing of mask is encouraged especially while inside the Plenary Hall.**

PROGRAM

I. PROCESSIONAL

The first part of the Processional, from the University Marshal up to the Directors of UP Manila, will be done virtually and will be shown on the giant LED screen. This means that all those included in this part should be seated in their respective places before 7:00 a.m. The actual processional will start from the Deans of Colleges up to the Commencement Speaker.

- A. The virtual academic procession shall start promptly at 7:00 a.m. It shall be led by the University Marshal, Dr. Blesile Suzette Mantaring, followed by the Suma Cum Laude graduates and the graduates of Doctorate degrees.

The appointed College Marshals will lead their respective units. The Marshals are expected to help maintain order and solemnity of the occasion.

- B. The students from the different colleges will enter as follows:
1. School of Health Sciences
 2. National Teacher Training Center for the Health Professions
 3. College of Allied Medical Professions
 4. College of Arts and Sciences
 5. College of Nursing
 6. College of Public Health
 7. College of Dentistry
 8. College of Pharmacy
 9. College of Medicine
- C. After the students, the virtual processional will continue to be as follows:
1. Assistant University Marshal
 2. Faculty of UP Manila (colleges are arranged according to their dates of Establishment from youngest to oldest)
 - National Institutes of Health
 - School of Health Sciences
 - National Teacher Training Center for the Health Professions
 - College of Allied Medical Professions
 - College of Arts and Sciences
 - College of Nursing
 - College of Public Health
 - College of Dentistry
 - College of Pharmacy
 - College of Medicine
 3. University Professors
 4. Professor Emeriti
 5. Directors of UP Manila
 6. Deans of Colleges
 7. Special Guests
 8. Former UP Manila Chancellors
 9. Vice Chancellors and Officials of other Constituent Universities
 10. Chancellors of Constituent Universities

11. Chancellor's Management Team of UP Manila
12. Officials of the UP System
13. Members of the Board of Regents
14. Former Presidents of the UP System
15. University Registrar, UP Manila Dr. Tristan Nathaniel C. Ramos, and the Mace of UP Manila
16. UP Manila Chancellor, Dr. Carmencita D. Padilla and Commencement Speaker
17. Secretary of the University, Atty. Roberto MJ Lara and Mace of the University
18. UP President Honorable Angelo A. Jimenez
19. Chairperson of the Board of Regents, Hon. Prospero de Vera

II. ENTRANCE OF THE UNIVERSITY COLORS AND THE PHILIPPINE FLAG.

UP Rayadillo (candidates to stand)

III. DOXOLOGY – UP Manila Chorale

IV. PHILIPPINE NATIONAL ANTHEM

V. Welcome Address – VCAA Dr. Nymia P. Simbulan

VI. INTRODUCTION OF THE GUEST SPEAKER

(The one who will introduce should go to the left podium)

VII. COMMENCEMENT ADDRESS – UP Manila Chancellor Dr. Carmencita D. Padilla

(should go to the right podium)

VIII. PRESENTATION OF PLAQUE OF APPRECIATION AND TOKEN GIFT TO CHANCELLOR CARMENCITA D. PADILLA. The VCAA (Dr. Nymia P. Simbulan will read the content of the Plaque of Appreciation)

IX. PRESENTATION OF CANDIDATES FOR GRADUATION TO THE CHANCELLOR BY THE RESPECTIVE DEANS. (The Dean should go to the left podium)

- A. The Dean of SHS presents to the Chancellor the candidates for graduation from SHS. The other deans shall follow the same procedure.

Chancellor Carmencita D. Padilla, ikinararangal kong ipakilala sa inyo ang mga magsisipagtapos mula sa (Kolehiyo ng _____, name of courses.

- B. The sequence is as follows:

1. School of Health Sciences
2. National Teacher Training Center for the Health Professions
3. College of Allied Medical Professions
4. College of Arts and Sciences
5. College of Nursing
6. College of Public Health
7. College of Dentistry
8. College of Pharmacy
9. College of Medicine

C. As the candidates for each degree program are presented, the candidates stand upon signal of their College Marshal. They remain standing until the last candidate of the last degree program of the College has been presented. The Dean then returns to his/her seat and the College Marshal signals the candidates of that College to take their seats.

X. PRESENTATION OF CANDIDATES FOR GRADUATION BY THE CHANCELLOR TO THE PRESIDENT (The Chancellor should go to the left podium)

- A. The University Marshal signals all the candidates to stand when the Chancellor reads the number of graduates and to remain standing until after the conferment of the degree.
- B. The Chancellor presents the candidates to the President.

Pangulong Angelo A. Jimenez, *Buong karangalan kong inihaharap sa inyo ang _____ na mag-aaral na magsisipagtapos mula sa siyam (9) na kolehiyo ng Unibersidad ng Pilipinas Manila para sa iba't ibang mga digri at titulo para sa akademikong taon dalawang libo dalawampu't isa hanggang dalawang libo dalawampu't dalawa. Ang kanilang pagtatapos ay inirekomenda ng kani-kanilang mga akademikong yunit at ng University Council ng UP Manila at pinagtibay ng Lupon ng mga Rehente.*

Candidates remain standing.

XI. AWARDING OF TITLES AND CONFERMENT OF DEGREES BY UP PRESIDENT ANGELO A. JIMENEZ (should go to the right podium)

- A. The President acknowledges the presentation to him of the candidates of UP Manila, then confers on them their respective degrees and titles.

“Sa bisa ng kapangyarihang ipinagkalob sa akin ng Lupon ng mga Rehente, alinsunod sa umiiral na batas ng Republika ng Pilipinas, iginagawad ko sa inyo ang mga digri at titulong inirekomenda para sa inyo kasama ang lahat ng mga Karapatan, karangalan at pribilehiyo sampu ng mga pananagutan na kaakibat nito”

- B. **Traditional Ceremonial Turning of the Sablay:** Immediately after the conferment of degrees and titles on the candidates and upon signal from the University/College Marshals, the candidates transfer the sablay from the right to the left shoulder indicating that the students have already graduated.

- C. Upon signal from the University/College Marshal, the graduates take their seats. President Jimenez goes back to his seat.

XII. INTERMISSION NUMBER – UP MANILA CHORALE

XIII. DISTRIBUTION OF DIPLOMAS, AWARDING OF MEDALS TO THE GRADUATING OBLATION SCHOLARS AND HONOR GRADUATES AND HOODING OF THE DOCTORAL CANDIDATES BY UP PRESIDENT, UP MANILA CHANCELLOR AND VICE CHANCELLOR FOR ACADEMIC AFFAIRS, assisted by the Dean of the respective colleges.

In this part of the ceremony, the diploma and medals (for graduates with Latin honors) will be given before the graduate goes up the stage. The graduate will then go to the marked area of the stage and takes a bow when his/her name is called by the Dean.

A. The University Marshal shall signal the Dean of SHS to go to the Dean's Lectern. (left podium/lectern). The college sequence shall be as follows:

1. School of Health Sciences
2. National Teacher Training Center for the Health Professions
3. College of Allied Medical Professions
4. College of Arts and Sciences
5. College of Nursing
6. College of Public Health
7. College of Dentistry
8. College of Pharmacy
9. College of Medicine

B. The College Marshal shall signal all undergraduate students and students with masters, candidates from their respective college to rise and line up in single file to the right side of the hall facing the stage. The dean shall now read the names of the candidates from the respective undergraduate and master's degree programs as they appear in the final list given to him/her earlier by the College Marshal. Hooding of PhD Graduates shall follow after all the Masters graduates have been called on stage. Each PhD graduate will be called on stage and accompanied by his/her dissertation adviser. The hooding of the graduate will be done by the President, the Chancellor, and assisted by the adviser.

XIV. AWARDING OF PAHINUNGOD VOLUNTEERS

**XV. SPEECH ON BEHALF OF CLASS 2023, Mr. Ivanne Joepert A. Idorot
BS Biology, 2023, summa cum laude**

The student speaker proceeds to the Dean's Lectern (left podium) to deliver his/her speech.

XVI. RSA Reminder (c/o Voice-Over, Dr. Anthony Cordero)

XVII. PLEDGE OF LOYALTY TO THE ALMA MATER. With all the graduates standing, **President Jimenez**, shall administer the Pledge of Loyalty to the Alma Mater.

"Tapat akong nanunumpa, bilang isang nakapagtapos sa Unibersidad ng Pilipinas, na sisikapin kong maging karapatdapat sa karangalan at pamantayan ng kahusayan ng aking Unibersidad; na isasaloob ang mga bagay na mag-aangat sa aking kaisipanat pagkatao; at mamamalaging nasa panig ng batas, kalayaan at katarungan alang-alang lahat sa paglilingkod sa bayan at sangkatauhan."

XVIII. INDUCTION OF GRADUATES INTO THE UP ALUMNI ASSOCIATION. With all the graduates still standing, the **UPAA President Hon. Robert Lester F. Aranton** inducts the graduates as new members of the UPAA. (Mr. Aranton should go to the left podium)

"Taos puso akong nanunumpa, na isasakatuparan ko nang buong husay at katapatan at walang pag-iimbot ang mga tungkuling nakaatang sa akin bilang kasapi ng Samahan ng mga nagtapos sa Unibersidad ng Pilipinas; ipagtatanggol ko at ipaglalaban ang kapakanan ng unibersidad na aking pinagtapusan, ang Unibersidad ng Pilipinas; at ipinangangako kong magiging matapat na nagtapos sa Unibersidad na ito sa lahat ng pagkakataon. Kaya tulungan nawa ako ng Diyos."

XIX. INDUCTION OF GRADUATES INTO THE UP MANILA ALUMNI ASSOCIATION to be led by **UPMAA President Benita C. Tanyag**. (Ms. Tanyag should go to the left podium)

"Taos puso akong nanunumpa, na isasakatuparan ko nang buong husay at katapatan at walang pag-iimbot ang mga tungkuling nakaatang sa akin bilang kasapi ng Samahan ng mga Nagtapos sa Unibersidad ng Pilipinas Manila; ipagtatanggol at ipaglalaban ko ang kapakanan ng Unibersidad na aking pinagtapusan at ipinangangako kong magiging matapat na kasapi mg Samahan na ito sa lahat ng pagkakataon. Kaya tulungan nawa ako ng Diyos."

XX. UP NAMING MAHAL

The graduates shall remain standing as they sing *UP Naming Mahal*.

XXI. EXIT OF UNIVERSITY COLORS AND THE PHILIPPINE FLAG.

The Rayadillo shall remove the flags from their stands and make their exit the same way they entered.

XXII. Push on UP

XXIII. RECESSIONAL. All the graduates must remain standing until the Mace of the University, carried by the University Registrar, all the members of the BOR, the University officials and faculty left the stage.

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