



University of the Philippines

APPLICATION FOR SHIFTING

_____ Semester, Academic Year _____

REQUIREMENTS FOR SHIFTING:

1. Accomplished Application Form
2. Official Receipt of Application Fee
3. True Copy of Grades
4. Certificate of Enrollment
5. Certificate of No Contract
6. Certificate of Good Moral Character
7. Other documents required by the college: _____

Shifting Application to another Degree Program Within the College (Shifting 1)
Shifting Application to another Degree Program from Constituent Universities (Shifting 2)

NAME (Last, First, Middle) _____ **STUDENT NO.:** _____
CURRENT COLLEGE/SCHOOL: _____ **CURRENT DEGREE PROGRAM:** _____
DESIRED COLLEGE/SCHOOL: _____ **DEGREE PROGRAM APPLIED FOR:** _____
CONTACT NO.: _____ **EMAIL ADDRESS:** _____

_____ **Total number of units enrolled this semester** _____ **Total units passed in semester enrolled**
 _____ **Total units passed in one (1) Academic Year (1st/2nd/Midyear)**

Reason for shifting: _____

I have read the University of the Philippines' Privacy Notice for Students.

I grant my consent to and recognize the authority of the University of the Philippines to process my personal and sensitive personal information, pursuant to the abovementioned Privacy Notice and applicable laws in connection with my application to shift/transfer/ be admitted as a student of UP _____.

I likewise consent to and recognize UP's authority to post online and/or in UP bulletin boards at its option my name and program in the event I qualify for admission in order for the University to comply with its Charter and uphold the principle of transparency in the admissions process.

Signature over Printed Name

Signature of Parent/Guardian over printed name
if applicant is a minor

Date: _____

Date: _____

ACTION OF THE DEPARTMENT

Qualified for _____ **effective:** _____
Degree/Program *Semester/Year*

Conditions (if applicable): _____

Refused/Denied

Remarks: _____

Department Chair/Director

Student signature over printed name
Date: _____

Noted by:

College Secretary