



**University of the Philippines**  
**[Constituent University]**  
**APPLICATION FOR WAIVER OF PREREQUISITE**  
 \_\_\_\_\_ Semester, AY \_\_\_\_\_

Name: \_\_\_\_\_ Student number: \_\_\_\_\_  
 Degree Program: \_\_\_\_\_ Date of application: \_\_\_\_\_

I would like to request permission to enroll the subject indicated below even without passing the prerequisite course.

Subject to be enrolled		Prerequisite	
Course code & number	Units	Course code & number	Units

\_\_\_\_\_  
 Signature of Student

(Follow the numeric sequence)

**CERTIFICATIONS**

**1-A. From the Instructor/s**

This is to certify that the student has not passed the prerequisite course(s) although he/she has previously enrolled and fully attended the course(s).

Prerequisite(s)	Semester & Academic Year Incurred	Final Grade*	Remarks**	Name of Instructor	Signature

Note: \* Grade of 5.0 must not be due to excessive absences and disciplinary action  
 \*\* Remarks must be filled-in for evaluation purposes.

**1-B. From OSA Director (Applicable only if prerequisite grade is 5.0)**

This is to certify that the student's failure to pass or earn credit in the prerequisite course was not due to disciplinary action imposed upon him/her (745<sup>th</sup> BOR Meeting, 21 April 1966, UPD Faculty Manual Section 11.7.4, Par. 2, Page 189).

\_\_\_\_\_  
 Name and signature of OSA Director

**2. Endorsed:**

\_\_\_\_\_  
 Name and signature of Registration Adviser

\_\_\_\_\_  
 Date

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**ACTION OF THE COLLEGE ADMINISTERING THE COURSE**

The student who is granted permission under these rules is required to enroll the prerequisite course simultaneously with the course to which the former is a prerequisite, or immediately in the next semester (745<sup>th</sup> BOR Meeting, 21 April 1966, UPD Faculty Manual Section 11.7.4, Par. 4, Page 189).

**3. Recommending Approval/Disapproval**

**4. APPROVED/DISAPPROVED:**

Waiver of Prerequisite Committee:

Signature

Date

\_\_\_\_\_  
Name and signature of Dean

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

# Flowchart for Waiver of Prerequisite

