



University of the Philippines Manila  
The Health Sciences Center

Office of the Chancellor  
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18 April 2016

**MEMORANDUM NO. CCDP-2016- 038**

**TO : ALL CONCERNED**

**SUBJECT : Robinson's Parking**

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We are pleased to inform you that Robinson's Place Manila has allotted 150 slots for UP Manila faculty, students and staff at Level 3, Open Parking. This is in response to our request for them to help us address our parking shortage due to simultaneous building constructions in the campus.

Please be guided by the following procedure to avail of the parking privilege:

1. Download the form from the UP Manila Website or UP Manila University Council e-mail.
2. Fill out the plate number portion with your vehicle's plate number (All Caps only)
3. Print on an 8.5" by 11" coupon bond using colored printer
4. Cut along the black broken line
5. Fold along the red broken line
6. Bring the form to the UP Manila Security Office
7. Laminate the form.

Parking privilege is subject to the Terms and Conditions provided by Robinson's Place Manila.

For further questions, please call the Office of the Vice Chancellor for Planning and Development (Tel. 353-13-05).

A handwritten signature in black ink, appearing to read 'Carmencita D. Padilla'.

**CARMENCITA D. PADILLA, MD, MAHPS**  
Professor and Chancellor